

My Brother's Keeper Volunteer Application Form

Personal Information

Date:

Name _____

Address _____

Phone _____ E-Mail _____

Date of Birth _____ Race _____

Sex _____

Best Days of availability:

Monday Tuesday Wednesday Thursday Friday Unsure

Preferred Time: Daytime Evening (5-9) Weekend Holidays

Do you prefer to volunteer: At least once a week Once a month As needed

Employment

Place of employment _____

Address _____

Phone _____ May we call you at work? Yes No

Education

High School College Other _____

Any special training which may be useful as a volunteer _____

Other

Interest or hobbies _____

Skills (please be specific) _____

Have you ever done volunteer work before? Yes No

What/where/when _____

References:

Please give 3 references. Name, phone, e-mail, and relationship to you

1. _____

2. _____

3. _____

Why are you interested in volunteering at MBK?

How did you learn about MBK ?

Radio Newspaper Friend Other _____

What are your goals/expectations about volunteering at My Brother's Keeper?

Have you or someone you know Experienced Homelessness?

Are there any issues related to homelessness that might be difficult for you to deal with while volunteering?

Are there any topics related to homelessness that you would like to learn more about before volunteering?

Code of Ethics for Volunteers

As a volunteer, I realize that I am subject to a code of ethics similar to that which binds the professional in the field in which I work. I, like them, assume certain responsibilities and expect to account for what I do in terms of what is expected of me.

I understand that any information that is disclosed to me while assisting MBK clients and their families is confidential.

I interpret “volunteer” to mean that I have agreed to work without compensation in money. Having been accepted as a volunteer worker, I expect to do my work according to the standards set forth in the Volunteer Policies and Procedures.

Declaration

I hereby certify that the statements made on this application are true and correct to the best of my knowledge. I understand that by submitting this application I authorize inquiries to be made concerning my employment, character and public records for the purpose of determining my suitability as a volunteer. I affirm that I have read the Volunteer Code of Ethics and agree to abide by its regulations. I agree to respect the confidentiality of any client information I acquire in the course of my volunteer activities with MBK.

Applicant Signature

Date

My Brother's Keeper

Volunteer Opportunities

We appreciate your interest in the work we do and offering to volunteer with our agency. Please check off the type of services you are interested in providing.

Special Events

Prepare and plan activities for Dinner, Lunch

Organize fundraisers

Office Administration

Typing/copying/filing

Copying and preparing training manuals

Assist with large mailings

Transporting donations to various places in the community

Taking our shredded paper, cardboard, and other items to be recycled at the Recycling Center

Organizing the Shelter's Administrative Library

Providing staff any extra assistance they may need

Shelter Manager

Hotline coverage/intake

Assist with in-house groups

House education group

Client Services

Assist with gathering and compiling statistics

Organize special events for residents

Assist with updating of resource files

Accompaniment/Transportation for residents to various appointments

Donation collecting and sorting

Outreach/Education

Set up displays in the community

Help with newsletters

Distribute Shelter literature/posters

Research on special topics

My Brother's Keeper

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